

**Saltford School PTA**  
**Monday 13 January 2020**

**Present:** Mrs Sage, Chris Prideaux, Kathryn Hale, Janet Allen, Ruth Presswood, Andy Butterworth, Caroline Flynn, Suzanne Young, Jody Sparey, Ali Williams, Mrs Hayden, Sarah Macnaughton, Ciara Fraser, Claire Harrisson, Anita Bignell

**Item**

- 1.0 **Apologies**  
Amanda Hawkins, Emma Willett, Becca Knight, Liz Sypko
- 2.0 **Minutes of the PTA Meeting held Monday 11 November 2019**  
The minutes were agreed as accurate.
- 3.0 **Event Feedback and Forward Plan**
- 3.1 **Cake Sales** – These are going well; we are continuing to encourage healthy options. Year 3 is taking place this week.
- 3.2 **Christmas Fair** – Mrs Sage thanked everyone for their part in organising another successful Christmas Fair, especially Caroline for pulling it all together. A special thank you to Father Christmas for attending and entertaining the children in his grotto. Ruth has created a questionnaire for parents to check how they feel the fair went and to gain any feedback. Ali noted a suggestion for next year from Emma Willett to swap the secrets room and games room around to avoid too much congestion outside the grotto room. We also discussed putting out extra tables and chairs in the hall once the tombolas have cleared.
- 3.3 **Christmas Cards** – Thank you to Becca for organising again, this year we will look to process the orders online to avoid as much administration for one person.
- 4.0 **Forward Plan of Events**
- 4.1 **Gift Amnesty** – Ruth has organised a gift amnesty for any unwanted Christmas Presents which will be used in raffles at upcoming events, box will be available outside reception for donations.
- 4.2 **Children's Disco** – Friday 31 January, Janet is leading on this event. Tickets are being sold online and children will be encouraged to bring their own water bottles.
- 4.3 **Adult Event** – Date now confirmed as Saturday 7 March, Amanda leading this event.
- 4.4 **Summer Fair** – Jody Sparey is leading this event with each member of the committee taking responsibility for an area within the fair.
- 4.5 **Film Night** – Suzanne and Emma leading - date TBC.
- 4.6 **Bingo Night** – Liz Sypko leading, date: Friday 20<sup>th</sup> March.
- 4.7 **Murder Mystery Evening** – Mr Baker is willing to run a murder mystery event – Date TBC.
- 4.8 **Wreath Making** - Ali and Sarah offered to organise a wreath making night in late November, Date TBC.

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- 4.9 **Treasure Hunt** – Mrs Sage would like to organise a treasure hunt w/c 8 June. Mrs Sage will contact SCA to ask for info on how they did theirs.
- 4.10 **Sports Day Refreshments** – All age groups will be on one day this year 16<sup>th</sup> June. We may need to borrow an additional chest freezer to store enough ice lollies.
- 4.11 **New Parents BBQ, Tuesday 23 June** – Sarah and Ali will lead on this. Ask Sally Sneddon if she can run the uniform stall.
- 5.0 **PTA Bids/Wishlist**
- 5.1 Mrs Sage thanked the PTA for funding the PHSE scheme Jigsaw which is now being used across the school and also the aprons for the lunchtime helpers. Andy confirmed the PTA currently have approx. £14k available.
- 5.2 Mrs Sage asked the PTA if they would be willing to support further development of the secret garden to make it more useable. This work would include adding additional paving, gravel and paths to make it more accessible year-round. Everyone is in favour of supporting this project, Mrs Sage to obtain 3 quotes to enable the PTA to agree to enable the project to proceed.
- 5.3 Ali asked on behalf of the play workers for the PTA to fund an outdoor clock for the playground. All present agreed.
- 5.4 Mrs Sage asked if the PTA would be willing to fund a Forest School Activity Day for all age groups – cost approx. £2000, all present agreed. School will progress this project.
- 5.5 Mrs Sage would like to run an activity day to focus on resilience and suggested a climbing wall. Those present were in favour of the idea but not sure about a climbing wall, felt something like and army style assault course may be more challenging/inclusive for some. PTA committee to forward alternative suggestions/providers to Mrs Sage as soon as possible.
- 5.6 Mrs Sage is proposing a Fun Day on Friday 3<sup>rd</sup> July and requested £300 towards this, all in favour agreed.
- 5.7 Mr Boyle is proposing to create a quiet zone near his classroom for children to read and have quiet time – PTA requested further information and costs.
- 5.8 Mrs Hansford asked the PTA to fund a role play unit for her classroom costing £495. PTA agreed if Mrs Hansford uses her recent £100 cake sale money towards this resource.
- 5.9 Mrs Sage would like to create a Bedtime Story Project where books will be available for parents to loan. All agreed that this could probably be set up through book donations from parents to the school.
- 6.0 **Date and Time of Next Meeting**  
Monday 2 March 2020.